



Rates

⇒ Day Delegate Rate includes:

- Hire of a suitably sized room
- Refreshments on arrival, mid morning and afternoon
- Appropriate buffet lunch
- Hire of OHP, flip chart and white board
- Water
- Pens and pads
- (PA System, if hiring the Delancey Theatre).

⇒ Half-day Delegate Rate includes:

- Hire of a suitably sized room for four hours
- One serving of refreshments
- Appropriate buffet lunch
- Hire of OHP, flip chart and white board
- Water
- Pens and pads
- (PA System, if hiring the Delancey Theatre).

⇒ Day Delegate Rates

	Standard Rate		Rate to Charitable Organisations	
	Full-day	Half-day	Full-day	Half-day
1 Sandwich lunch	£41	£37	£37	£30
2 Working lunch	£43	£39	£39	£32
3 Chef's Choice	£47	£43	£43	£36

UPGRADE your catering by £2 per person to include muffins with your morning refreshments and a selection of cakes with your afternoon tea.

⇒ Room Hire Charges

		Standard Rate	Rate to Charitable Organisations
The Delancey Theatre	8 hour session	£700	£600
	4 hour session	£490	£390
The Regents Room	8 hour session	£460	£390
	4 hour session	£370	£280
The Oakley Room	8 hour session	£400	£330
	4 hour session	£310	£270
The Hawley Room	8 hour session	£350	£280
	4 hour session	£265	£220
The Albert Street Room	8 hour session	£340	£290
	4 hour session	£255	£230
The Arlington, Mornington and Albany Rooms	8 hour session	£235	£220
	4 hour session	£150	£125
The IT Suite			
Room Hire	£255 plus the relevant day delegate rate.		

Weekends are available on request – call for more information

Prices are subject too change without notice. (all prices exclusive of VAT). Evening bookings can be made on application, and will be charged on an hourly rate. Please note there will be an additional security charge for evening bookings.